



Fair and Prompt Payment Commitment

Our Commitment

R G Carter Construction Limited ("R G Carter") believes that fair and prompt payment is essential to achieve successful integrated working relationships. R G Carter has a statutory duty to report on payment practices and performance in each six-month reporting period. Further detail, and all our submissions to date, is available here: <https://www.gov.uk/check-when-businesses-pay-invoices>

Our payment practices and performance submissions demonstrate that we are continuing to make improvement and we are striving to meet Government targets that 95% of invoices received are paid within 60 days and all supplier payments are made within agreed terms.

In the previous six-month reporting period, we have achieved 93%. Work still needs to be done to achieve the 95% target. We have undertaken an internal review of our supplier purchase to pay cycle and have identified delays in payment have predominantly arisen due to:

1. Delay in return of delivery tickets from site to enable three-way matching of purchase orders, delivery tickets and invoices.
2. Delay in authorisation of supplier invoices where the three-way match criteria do not and / or cannot apply.

Action Plan

In response to these, we have developed the following Action Plan:

1. Remind site-based colleagues of the importance and requirement to verify and acknowledge receipt of deliveries to site in a timely basis.
2. Remind all colleagues who authorise invoices of the importance of expediting queries and authorisation to enable prompt payment.
3. Improve management information and reporting from the Accounts Payable team to promote earlier identification of issues and timely solution.
4. Undertake a further internal review following publication of the next six-month statutory reporting and where necessary, identify areas for continuous improvement.

Our payment practices and performance are actively regularly reviewed at each meeting of the Board of Directors.

Signed on behalf of R G Carter

Mr R. Alflatt
Company Secretary